

**FINAL SUMMARY MINUTES – REGULAR MEETING – MARCH 24, 2009  
ELMWOOD PARK BOARD OF EDUCATION  
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Following are Final Summary Minutes of the Regular Meeting of the Elmwood Park Board of Education held on Tuesday, March 24, 2009. Official, more detailed minutes, are maintained in the Office of the Board Secretary.

The Regular Meeting of the Elmwood Park Board of Education was opened at 8:07 p.m. in the Memorial High School Media Center.

Present were: Douglas DeMatteo, Jeffrey Freitag, Jennifer Pellegrine, Arlene Rudmann, Michael Bufis, Edward Bulmer, Keith Cannizzo, and Sandra Balistreri. Lori Sproviero was absent from the meeting. Joseph F. Casapulla, Superintendent of Schools, and Matthew DeMaria, Board Attorney, were also present.

The meeting was opened with a prayer seeking Divine Guidance in the deliberation of the School Trustees that evening followed by the Pledge of Allegiance to the Flag, and the reading of the Statement of Compliance, which is hereby incorporated. “..the Elmwood Park Board of Education has approved.... March 24, 2009, as the date of its regular (action) meeting... at 8 p.m. in the Memorial High School Media Center ”.

The meeting was opened to the public at 8:19 p.m. and closed to the public at 8:20 p.m.; reopened to the public at 8:35 p.m. and closed to the public at 8:50 p.m. No one addressed the board during the first public portion of the meeting. The following individual addressed the board during second public portions of the meeting:

| <b>Name</b>    | <b>Address</b>    | <b>Topic</b>   |
|----------------|-------------------|--|
| Doris Wechtler | 124 Philip Avenue | Clarification on new Fiscal Accountability Regulations, board relations and financial benefits. (Mr. DeMaria confirmed boards position and provided additional details). |
| Maria Parisi   | 5 Chobot Lane     | Comments in regard to student privacy, student release form and student recognition ceremonies.  |
| Thomas Fedor   | Gilbert Principal | As Principal of Gilbert Avenue School and representative of EPAA, thanked the board for approval of new contract.  |

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|----------------|--------------------------------|--|
| Angelica Bis   | 377 E. 54 <sup>th</sup> Street | Comments on board's Medication Policy and qualifications of school nurses. |
| Lisa Diaz      | 28 Augusta Street              | Inquired about a tent for the high school track team.                      |
| Louise Gerardi | 46 Palsa Avenue                | Comments in regard to the new baseball dugouts.                            |

**Motion of Ms. Pellegrine, which was seconded by Mr. Bufis, and unanimously approved by those present, the board waived the order of business to proceed with the presentation of certificates of recognition. Mrs. Sproviero was absent from the meeting.**

PUPILS:

**Motion of Mr. Cannizzo, Seconded by Ms. Pellegrine, approving presentation of Certificates of Recognition to students.**

**Vote: approved unanimously by roll call vote of the members present. Mrs. Sproviero was absent from the meeting.**

The superintendent recommends that the board of education acknowledge the achievement(s) of the following students for being selected as winners of the Elmwood Park Fire Department Fire Prevention Poster Contest on a **CERTIFICATE OF RECOGNITION**:

|   |                        |
|---|------------------------|
| <u>Division #1, Grades K-2</u><br>Mateusz Michalak                    | Gantner Avenue School  |
| <u>Division #2, Grades 3-5</u><br>Marco Livia                         | Gantner Avenue School  |
| <u>Division #3, Grades 6-8</u><br>Monika Jasionek                     | Memorial Middle School |
| <u>Division #4, Grades 9-12</u><br>Sylvia Bis                         | Memorial High School   |
| <u>Division #5, Special Education, Grades K-8</u><br>Valentina Fasolo | Memorial Middle School |
| <u>Division #6, Special Education, Grades 9-12</u><br>Raymond Simone  | Memorial High School   |

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**Motion of Ms. Pellegrine, which was seconded by Mr. Bulmer, and unanimously approved by those present, the board waived the order of business to proceed with the board secretary/business administrator agenda. Mrs. Sproviero was absent from the meeting.**

**Motion of Ms. Pellegrine, Seconded by Mrs. Rudmann, approving action resolution 1A, Approval of Minutes.**

**Vote: The above motion was carried by a vote of seven (7) ayes and one (1) abstention (Mr. Bulmer). Mrs. Sproviero was absent from the meeting.**

**1. APPROVAL OF MINUTES:**

**A. BE IT RESOLVED: that the minutes of the following meeting be approved:**

**REGULAR MEETING - February 24, 2009**

**Motion of Mr. Freitag, Seconded by Ms. Pellegrine, approving action resolution 1B, Approval of Minutes.**

**Vote: The above motion was carried by a vote of six (6) ayes and two (2) abstentions (Mr. Bulmer, Mr. Bufis). Mrs. Sproviero was absent from the meeting.**

**B. BE IT RESOLVED: that the minutes of the following meeting be approved:**

**SPECIAL MEETING - March 10, 2009**

**FINANCIAL REPORTS:**

**Motion of Mr. Bufis, Seconded by Mr. Bulmer, approving action resolutions 2A and 2B, Financial Reports.**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero was absent from the meeting.**

**A. BE IT RESOLVED: that the following 2008-2009 reports, attached, are accepted and approved for filing and audit:**

**Board Secretary's Reports/February  
Transfer Report/February**

**B. BE IT RESOLVED: that the following 2008-2009 reports, attached, are accepted and approved for filing and audit:**

**Treasurer of School Monies Report/February**

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**ACTION ITEMS**

**Issuance of Purchase Orders**

**Motion of Mr. Bufis, Seconded by Mr. Cannizzo, approving action resolution 3, Issuance of Purchase Orders.**

**Vote: Approved unanimously by roll call vote of the members present, with the exception of Mr. Freitag, who recused himself as to items 09-1133 and 09-1159 only since they related to family. Mrs. Sproviero was absent from the meeting.**

3. BE IT RESOLVED: that the Elmwood Park Board of Education, based upon the recommendation of the business administrator, confirms the action of the secretary in having issued purchase orders since the last regular meeting of the board, as attached.

**Confirmation of Bills and Warrants**

**Motion of Mr. Bufis, Seconded by Mr. Bulmer, approving action resolution 4, Confirmation of Bills and Warrants.**

**Vote: Approved unanimously by roll call vote of the members present, with the exception of Mr. Freitag, who recused himself as check #10397 since it related to family.**

4. BE IT RESOLVED: that, based upon the recommendation of the superintendent and business administrator, the bills payable from JPMorgan Chase Board of Education General Account, which were reviewed by Mr. DeMatteo, be confirmed for payment.

**Motion of Mr. Cannizzo, Seconded by Mr. Bulmer approving action resolution 5, Stipend and Overtime Payroll Confirmation.**

**Vote: Approved unanimously by roll call vote of the members present, with the exception of Mr. Freitag, who recused himself from the vote since it related to family. Mrs. Sproviero was absent from the meeting.**

5. BE IT RESOLVED: that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator in issuing the stipend payroll; for February and

BE IT FURTHER RESOLVED:

that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator and the superintendent in issuing overtime and per diem vouchers received and made payable for February, as attached.

**Use of Facilities - Approvals**

**Motion of Mr. Bulmer, Seconded by Mr. Freitag, approving action resolution 6, Use of Facilities.**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero was absent from the meeting.**

6. BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities, per Board Policy #1330, as attached.

**Acknowledgment of Student Activity Account Balances**

**Motion of Mr. Cannizzo, Seconded by Mr. Bufis, approving action resolution 7, Acknowledgment of Student Activity Account Balances.**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero was absent from the meeting.**

7. BE IT RESOLVED: that, upon the recommendation of the board secretary/business administrator, the board acknowledges student activity account balances for period ending February 2009, as attached.

**Approve Entrance into Joint Transportation Agreement and Transportation Services Agreement with South Bergen Jointure Commission for the 2009-2010 School Year**

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**Motion of Mr. Bulmer, Seconded by Mr. DeMatteo, approving action resolution 8, Approve Entrance into Agreements with South Bergen Jointure Commission.**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero was absent from the meeting.**

8. BE IT RESOLVED: that the board of education does hereby approves entrance into **JOINT TRANSPORTATION AGREEMENT** and **TRANSPORTATION SERVICES AGREEMENT** with **SOUTH BERGEN JOINTURE COMMISSION**, as attached.

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**Approval of Open Space Trust Fund Municipal Program**

**Motion of Mr. Bulmer, Seconded by Mr. Freitag, approving action resolution 9,  
Approval of Open Space Trust Fund Municipal Program**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero  
was absent from the meeting.**

9. BE IT RESOLVED: that the board of education hereby approves entrance into contract with the County of Bergen for the purpose of using Open Space Trust Funds for playground improvements at Gilbert and 16<sup>th</sup> Elementary Schools, as attached.

**Authorize Participation in the Alliance for Competitive Energy Services (ACES)**

**Motion of Mr. Cannizzo, Seconded by Mr. Bulmer, approving action resolution 10,  
Authorize Participation in Alliance for Competitive Energy Services (ACES).**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero  
was absent from the meeting.**

10. BE IT RESOLVED: that the Elmwood Park Board of Education authorizes the Board Secretary/Business Administrator to execute appropriate documentation for renewed participation in ACES, as attached.

**Approval Elmwood Park Administrators Association Contract for School Years  
2008-2009, 2009- 2010, and 2010-2011**

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**Motion of Ms. Pellegrine, Seconded by Mr. DeMatteo, approving action resolution 11,  
Approval of Elmwood Park Administrators Association Contract.**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero  
was absent from the meeting.**

11. BE IT RESOLVED: that the board of education does hereby approve the Contract with the Elmwood Park Administrators Association for school years 2008-2009, 2009-2010, and 2010-2011, as submitted.

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**Tentative Approval of Elmwood Park Education Association Contract for School Years 2008-2009, 2009-2010, and 2010-2011.**

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**Motion of Mr. Bufis, Seconded by Ms. Pellegrine, approving action resolution 12, Tentative Approval of Elmwood Park Education Association Contract.**

**Vote: Approved with the amendment to eliminate the word “tentative” by a vote of six (6) ayes. Mr. Freitag and Ms. Pellegrine recused themselves from the vote. Mrs. Sproviero was absent from the meeting.**

**12. BE IT RESOLVED:** that the board of education does hereby approve the Contract with the Elmwood Park Education Association for school years 2008-2009, 2009-2010, and 2010-2011, as submitted.

**PERSONNEL**

**Motion of Mr. Cannizzo, Seconded by Mr. Bufis, approving personnel action resolutions A through E.**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero was absent from the meeting.**

- A. The superintendent recommends that the board of education accept the letter of intent to *retire* from Ms. Lois Hearn, Switchboard Operator, for the Elmwood Park School District, effective July 1, 2009, with regret.
- B. The superintendent recommends that the board of education confirm/approve an *unpaid leave of absence* for Ms. Jennifer Surniak-Gruenler, LDT-C for the Elmwood Park School District, for reasons of maternity, in accordance with the Federal Family Leave Act, subject to medical verification as per board policy, effective July 1, 2009, through August 31, 2009 (4 weeks in July and August per contract); remaining 4 weeks and 4 days in September to September 30, 2009.
- C. The superintendent recommends that the board of education confirm/approve the *appointment* of *substitute lunchroom monitor(s)*, at the Sixteenth Avenue School, effective March 25, 2009, through June 30, 2009, pending results of drug screening and fingerprint check, as listed below:

Ms. Michele Provenzano  
389 Boulevard

**NOTE:** This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

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- D. The superintendent recommends that the board of education confirm/approve the *re-assignment* from *lunchroom monitor(s)*, to volunteer *substitute lunchroom monitor(s)*, at the Sixteenth Avenue School, effective March 25, 2009, through June 30, 2009, as listed below:

Ms. Alison Ruglio  
24 13<sup>th</sup> Avenue

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education

- E. The superintendent recommends that the board of education confirm/approve the *field observation* assignment(s), by the following individual, as listed below:

|             |   |
|-------------|---|
| NAME:       | Ms. Jennifer Carberry (elementary)                              |
| SCHOOL:     | Sixteenth Avenue School   |
| TIME FRAME: | TBD (1 day, 2-3 hours)  |
| TEACHER:    | Ms. Jennifer Gjokaj/Ms. Kelli DeFinis (Sixteenth Avenue School) |

**Motion of Mr. Cannizzo, Seconded by Mr. Freitag, approving personnel action resolutions F through I.**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero was absent from the meeting.**

- F. The superintendent recommends that the board of education confirm/approve the *field observation* assignment(s), by the following individual, as listed below:

|             |   |
|-------------|---|
| NAME:       | Ms. Laurie Maria Simone (special education) |
| SCHOOL:     | Memorial High School                        |
| TIME FRAME: | April 3, 2009                               |
| TEACHER:    | Mr. Rudy Simonetti                          |

- G. The superintendent recommends that the board of education confirm/approve the *field observation/teacher intern* assignment(s), by the following individual, as listed below:

|             |  |
|-------------|--|
| NAME:       | Ms. Danielle Malfa (elementary)  |
| SCHOOL:     | Sixteenth Avenue School  |
| TIME FRAME: | September 14, 2009 through December 11, 2009<br>60 hours over the semester: approximately 5 hours per week |
| TEACHER:    | Ms. Mary Montone (Sixteenth Avenue School)   |



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- H. The superintendent recommends that the board of education confirm/approve the *graduate credit reimbursement(s)*, as listed below:

|                                   |  |            |
|-----------------------------------|--|------------|
| Richard Tomko<br>(Memorial HS/MS) | 6 credits<br>Leadership Institute for Administration (3)<br>Seton Hall University<br>Summer 2008 | \$5,040.00 |
|                                   | Independent Study in Administration (3)<br>Seton Hall University<br>Fall 2008                    |            |

- I. The superintendent recommends that the board of education confirm/approve the *appointment(s)* as listed below:

SUBSTITUTE TEACHERS: As attached

NOTE: These appointments do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

**Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving personnel action resolutions J through O.**

**Vote: Approved unanimously by roll call vote of the members present.  
Mrs. Sproviero was absent from the meeting.**

- J. The superintendent recommends that the board of education confirm/approve a *movement on guide* for Ms. Leslie Espina, special education teacher at Memorial High School, from \$46,490\*, Step 3 of the BA+15 teacher salary guide, to \$47,508\*, (pro-rated), Step 3 of the BA+30 teacher salary guide, effective September 1, 2009 through June 30, 2009.

\*Salary subject to change upon completion of negotiations for the 2008-2009 school year.

Note: This resolution was tabled at the September 23, 2008, October 21, 2008, November 25, 2008, December 16, 2008, January 27, 2009 and February 24, 2009 meetings.

Note: Records indicate that all the necessary requirements have been met.

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- K. The superintendent recommends that the board of education confirm/approve a ***movement on guide*** for Ms. Jodie Dransfield, grade 2 teacher, at Sixteenth Avenue School, from \$50,814\*, Step 6 of the BA+30 teacher salary guide, to \$53,104\*, (pro-rated), Step 6 of the MA teacher salary guide, effective September 1, 2009, through June 30, 2009.

\*Salary subject to change upon completion of negotiations for the 2008-2009 school year.

Note: This resolution was tabled at the September 23, 2008, October 21, 2008, November 25, 2008, December 16, 2008, January 27, 2009 and February 24, 2009 meetings.

Note: Records indicate that all the necessary requirements have been met.

- L. The superintendent recommends that the board of education confirm/approve a ***movement on guide*** for Mr. Caleb Rhodes, social studies teacher at Memorial High School, from \$46,490\*, Step 3 of the BA+15 teacher salary guide to \$48,525\*, (pro-rated), Step 3 of the MA teacher salary guide, effective September 1, 2008, through June 30, 2009.

\*Salary subject to change upon completion of negotiations for the 2008-2009 school year.

Note: This resolution was tabled at the September 23, 2008, October 21, 2008, November 25, 2008, December 16, 2008, January 27, 2009 and February 24, 2009 meetings.

Note: Records indicate that all the necessary requirements have been met.

- M. The superintendent recommends that the board of education confirm/approve a ***movement on guide*** for Mr. Michael Caruso, mathematics teacher at Memorial High School, from \$47,508\*, Step 3 of the BA+15 teacher salary guide to \$48,525\*, Step 3 of the MA teacher salary guide, effective September 1, 2008, through October 27, 2008, (last date of active duty), due to his resignation.

\*Salary subject to change upon completion of negotiations for the 2008-2009 school year.

Note: This resolution was tabled at the November 25, 2008, December 16, 2008, January 27, 2009 and February 24, 2009 meetings.

Note: Records indicate that all the necessary requirements have been met.

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- N. The superintendent recommends that the board of education confirm/approve a *movement on guide* for Ms. Marlana Gurrieri, grade 4 teacher at Gilbert Avenue School, from \$47,508\*, Step 3 of the BA+30 teacher salary guide to \$48,525\*, Step 3 of the MA teacher salary guide, effective September 1, 2008, through June 30, 2009.

\*Salary subject to change upon completion of negotiations for the 2008-2009 school year.

Note: This resolution was tabled at the December 16, 2008, January 27, 2009 and February 24, 2009 meetings.

Note: Records indicate that all the necessary requirements have been met.

- O. The superintendent recommends that the board of education confirm/approve a *movement on guide* for Ms. Mary Montone, grade 4 teacher at Sixteenth Avenue School, from \$46,795\*, Step 4 of the BA teacher salary guide to \$47,508\*, Step 4 of the BA+15 teacher salary guide, effective September 1, 2008, through June 30, 2009.

\*Salary subject to change upon completion of negotiations for the 2008-2009 school year.

Note: This resolution was tabled at the December 16, 2008, January 27, 2009 and February 24, 2009 meetings.

Note: Records indicate that all the necessary requirements have been met.

**Motion of Mr. Bulmer, Seconded by Mr. DeMatteo, approving personnel action resolutions P and Q.**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero was absent from the meeting.**

- P. The superintendent recommends that the board of education confirm/approve the *extra-curricular* coaching/non-coaching, district/out of district, student activity position(s), for the 2008/2009 school year, pending results of drug screening and fingerprint check, as listed below:

| <u>NAME</u>    | <u>POSITION</u>          | <u>STEP</u> | <u>SALARY</u> |
|----------------|--------------------------|-------------|---------------|
| Joseph Cirillo | Volunteer Baseball Coach | ---         | \$ -0-        |

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

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- Q. The superintendent recommends that the board of education confirm/approve the *professional trip(s)* as listed below:
- 1) Ms. Sueanne Pace (Memorial High School), EF Group Leader Seminar Workshop, March 28, 2009, full day, Marriott, Elizabeth, at a cost not to exceed \$9.00. A substitute is not required. (3rd activity)
  - 2) Ms. Andrea Berkman (Gilbert Avenue School), Asperger's Interventions, Classroom Techniques and Strategies, May 7, 2009, full day, Holiday Inn, Parsippany, at a cost not to exceed \$153.00. A substitute is required. (1<sup>st</sup> activity)
  - 3) Ms. Kim Vandermast (Gantner Avenue School), Using Guided Reading, Literatures Circles and explicit Skills Instruction to Help Every Student Become a More Successful Reader, April 1, 2009, full day, Bureau of Education, Newark, at a cost not to exceed \$207. A substitute is required. (1<sup>st</sup> activity)

**PUPILS**

**Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving pupil action resolution A through L.**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero was absent from the meeting.**

- A. The superintendent recommends that the board of education confirm/approve a neurological evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$350 per evaluation, last year's cost was the same, services provided by Dr. Joseph Holahan, St. Joseph's Regional Medical Center, Child Development Center, 703 Main Street, Paterson 07503:

|   |           |
|---|-----------|
| 100556 – Grade 7 at Memorial Middle School            | (initial) |
| 102038 – MD Grade 5 at 16 <sup>th</sup> Avenue School | (ongoing) |
| 104312 – Grade 2 at 16 <sup>th</sup> Avenue School    | (initial) |
| 105631 – Pre-K  | (initial) |

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- B. The superintendent recommends that the board of education confirm/approve speech evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$275 per evaluation, last year's cost was \$250, services provided by Gail Marzitelli, Perfectly Speaking, L.L.C., 79 Wilson Street, Saddle Brook 07663:

|   |           |
|---|-----------|
| 000130 – OHI Grade 2 at 16 <sup>th</sup> Avenue School      | (ongoing) |
| 001424 – PD Pre-K at 16 <sup>th</sup> Avenue School         | (ongoing) |
| 001473 – Pre-K  | (initial) |
| 103435 – OHI Grade 2 at 16 <sup>th</sup> Avenue School      | (initial) |
| 104286 – OHI Grade 1 at Gantner Avenue School               | (initial) |
| 104878 - SLD Grade 1 at Gantner Avenue School               | (ongoing) |
| 104945 – Kindergarten at Gilbert Avenue School              | (initial) |
| 105272 – Grade 3 at 16 <sup>th</sup> Avenue School          | (initial) |
| 105446 – OHI Kindergarten at 16 <sup>th</sup> Avenue School | (ongoing) |
| 105610 – PD Pre-K at Gantner Avenue School                  | (initial) |
| 105618 – Pre-K  | (initial) |

- C. The superintendent recommends that the board of education confirm/approve speech evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$275, per evaluation, last year's cost was \$250, services provided by Diane Bates, 12 Moro Terrace, Wayne 07470:

|   |           |
|---|-----------|
| 100799 – CI Grade 5 at Sixteenth Avenue School          | (ongoing) |
| 102024 – CI Grade 6 at Memorial Middle School           | (ongoing) |
| 104767 – PD Pre-K at 16 <sup>th</sup> Avenue School     | (ongoing) |
| 104839 – PD Pre-K at 16 <sup>th</sup> Avenue School     | (ongoing) |
| 105434 – Kindergarten at 16 <sup>th</sup> Avenue School | (initial) |

- D. The superintendent recommends that the board of education confirm/approve occupational therapy evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$250 per evaluation, last year's cost was \$225, services provided by Boni Gross, Occupational Therapy for Special Needs, 41 Hillcrest Road, West Caldwell 07006:

|  |           |
|--|-----------|
| 001424 – PD Pre-K at 16 <sup>th</sup> Avenue School    | (ongoing) |
| 001449 – PD Pre-K at Brownstone School, Saddle Brook   | (ongoing) |
| 100540 – SLD Grade 5 at Gilbert Avenue School          | (ongoing) |
| 103435 – OHI Grade 2 at 16 <sup>th</sup> Avenue School | (initial) |
| 104878 – SLD Grade 1 at Gantner Avenue School          | (ongoing) |
| 104945 – Kindergarten at Gilbert Avenue School         | (initial) |
| 105610 – PD Pre-K at Gantner Avenue School             | (initial) |

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- E. The superintendent recommends that the board of education confirm/approve psychiatric evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$450 per evaluation, last year's cost was the same, services provided by Dr. Sameh Ragheb, Cedar Hill Medical Center, 541 Cedar Hill Avenue, Wyckoff 07481:

|   |           |
|---|-----------|
| 103351 – ED Grade 8 at Memorial Middle School           | (ongoing) |
| 104945 – Kindergarten at Gilbert Avenue School          | (initial) |
| 105434 – Kindergarten at 16 <sup>th</sup> Avenue School | (initial) |

- F. The superintendent recommends that the board of education confirm/approve an audiological evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$463 per evaluation, last year's cost was the same, services provided by Hackensack Medical Center, Department of Audiology, 30 Prospect Avenue, Hackensack 07601:

|                |           |
|----------------|-----------|
| 105618 – Pre-K | (initial) |
| 105631 – Pre-K | (initial) |

- G. The superintendent recommends that the board of education confirm/approve a Augmentative Communication System for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$1,233.00. System will be purchased from Tobi Assistive Technology Inc., 333 Elm Street, Dedham, MA 02026 and Mayer-Johnson LLC, P.O. Box 1579, Solana Beach, CA 92075:

|   |           |
|---|-----------|
| 000825-AUT Grade 3 at New Beginnings, Fairfield | (ongoing) |
|---|-----------|

- H. The superintendent recommends that the board of education confirm/approve Augmentative Communication System training for a district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$125.00 per hour for four (4) hours total. The training will be conducted by Bergen County Technical Schools Special Services, Educational Assistive Technology Department, 216 State Route 17 North, Rochelle Park 07662:

|   |           |
|---|-----------|
| 000825 – AUT Grade 3 at New Beginnings, Fairfield | (ongoing) |
|---|-----------|

- I. The superintendent recommends that the board of education confirm/approve emergency Psychiatric evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$875 per evaluation, last year's cost was the same, services provided by Morton Fridman, M.D., 185 E. Palisade Avenue, Englewood 07631:

|   |           |
|---|-----------|
| 100638 – SLD Grade 11 at Memorial High School | (ongoing) |
|---|-----------|

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- J. The superintendent recommends that the board of education confirm/approve one-to one aide(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$5,000, services provided by The High Point School, Lodi, effective February 24, 2009 through June 30, 2009:

103316 – OHI Grade 8 at High Point School, Lodi (ongoing)

- K. The superintendent recommends that the board of education confirm/approve speech therapy service(s) by a part time speech therapist, for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, to fulfill their IEP's two (2) days per week, not to exceed \$100 per hour, services provided by Good Talking People, L.L.C., 773 Teaneck Road 07666, effective March 23, 2009, through June 30, 2009, as attached.

Note: This contract was previously approved at the April 22, 2008, board of education meeting.

- L. The superintendent recommends that the board of education confirm/approve *bedside instruction* for the following students:

105274 – Grade 10 at Memorial High School (non-classified)

**GENERAL**

**Motion of Mr. Freitag, Seconded by Mr. DeMatteo, approving general action resolutions A through M.**

**Vote: Approved unanimously by roll call vote of the members present. Mrs. Sproviero was absent from the meeting.**

- A. The superintendent recommends that the board of education confirm/approve *entering into contract* with Mae Balaban & Associates, 1415 Queen Anne Road, Teaneck 07666, for educational evaluations, at a cost not to exceed \$975 per evaluation, effective February 1, 2009, through June 30, 2009, as attached.

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- B. The superintendent recommends that the board of education confirm/approve the *activity(s)* requests from Mr. Dominick Silla, Sixteenth Avenue School Principal for the 2008/2009 school year, as listed below:

MEET THE AUTHOR  
(Grades K through 5)  
(March 31, 2009)  
(1:30 p.m.)

GRADE 5 POOL PARTY  
(16<sup>th</sup> Avenue PTO)  
(June 11, 2009)

- C. The superintendent recommends that the board of education confirm/approve the *activity(s)* requests from Mr. Stephen Bender, Gantner Avenue School Principal for the 2008/2009 school year, as listed below:

MEET THE AUTHOR  
(Grades K through 5)  
(April 2, 2009)

VOLUNTEER APPRECIATION BREAKFAST  
(Gantner Avenue PTO)  
(April 20, 2009)

- D. The superintendent recommends that the board of education confirm/approve the *activity(s)*

request from Mr. Thomas Fedor, Gilbert Avenue School Principal for the 2008/2009 school year, as listed below:

MEET THE AUTHOR  
(Grades K through 5)  
(March 31, 2009)  
(9:00 a.m.)



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- E. The superintendent recommends that the board of education confirm/approve the *activity(s)* requests from Mr. Richard Tomko, Memorial High School/Middle School Principal for the 2008/2009 school year, as listed below:

TRIG STAR MATHEMATICS COMPETITION  
(Students Enrolled in Pre-Calculus, Pre-Calulus Honors, Calculus, and AP Calculus)  
(April 7, 2009)

SAFE DRIVING PROGRAM  
(Grades 11 and 12)  
(May 22, 2009)

- F. The superintendent recommends that the board of education confirm/approve the *fundraiser(s)* requests from Mr. Richard Tomko, Memorial High/Middle School Principal for the 2008/2009 school year, as listed below:

MIDDLE SCHOOL BAKE SALE  
(Art Club)  
(March 30, 2009)

SOFTBALL SNACK & BEVERAGE SALE  
(Soft Ball Team)  
(Grades 9 through 12)  
(March 30, 2009, through May 22, 2009)

HIGH SCHOOL BAKE SALE  
(Volunteer Club)  
(Grades 9 through 12)  
(April 9, 2009)

- G. The superintendent recommends that the board of education confirm/approve the **2008/2009 Girls Freshman Softball Sports Schedule**, as attached.
- H. The superintendent recommends that the board of education confirm/approve the *attendance* at the 27<sup>th</sup> Annual Valedictorian Breakfast, for the high school valedictorian, expenses totaling \$120.00 (\$20.00 per person), (2) parents, guidance counselor, high school principal, and superintendent of schools, sponsored by the Coalition of School Administrators, on June 2, 2009, at 8:30 a.m., at the Fiesta, Route 17, Wood-Ridge.

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- I. The superintendent recommends that the board of education confirm/approve the **(SECOND READING)** of the revised policy(s) listed below, and as attached:

ADMINISTERING MEDICATION  
(5141.21)

- J. The superintendent recommends that the board of education confirm/approve the *submission* of the No Child Left Behind Act (NCLB) FY 08 Final Report Application to the office of the Bergen County Superintendent of Schools, as submitted.
- K. The superintendent recommends that the board of education confirm/approve the *acceptance* of the Fiscal Year 2009, Notification of Grant Award/No Child Left Behind (NCLB)/Consolidated Formula Subgrant from September 1, 2008, through August 31, 2009, as follows:

|                  |              |
|------------------|--------------|
| Title I:         | \$343,109.00 |
| Title II Part A: | \$ 75,986.00 |
| Title II Part D: | \$ 2,799.00  |
| Title III:       | \$ 19,253.00 |
| Title IV:        | \$ 8,046.00  |

- L. The superintendent recommends that the board of education confirm/approve the *assembly* request from Mr. Richard Tomko, Memorial High/Middle Principal, as listed below, and as attached:

REFLECTIONS MOTIVATIONAL SPEAKER  
(The Bergen County Teen Theatre Group)  
(All Middle School Students)  
(April 6, 2009)

- M. The superintendent recommends that the board of education confirm/approve the *field trip(s)*, as listed below:

|                                 |                                    |
|---------------------------------|------------------------------------|
| <u>SIXTEENTH AVENUE SCHOOL:</u> | T. Clark, M. Cascetta              |
| ACTIVITY:                       | Under The Sea 3D (movie)           |
| LOCATION:                       | IMAX Theatre, West Nyack, New York |
| DATE:                           | April 7, 2009                      |
| TIME:                           | 10:45 a.m. – 2:15 p.m.             |
| PARTICIPANTS:                   | (52) Grade 4 Students              |
| CHAPERONES:                     | 5 females/1 male                   |
| TRANSPORTATION:                 | District Bus (2)                   |

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SIXTEENTH AVENUE SCHOOL: S. Cornacchia, S. Prassakos, T. Buldo  
ACTIVITY: Liberty Science Center (museum)  
LOCATION: Liberty State Park, Jersey City  
DATE: May 19, 2009  
TIME: 9:15 a.m. – 2:00 p.m.  
PARTICIPANTS: (66) Grade 5 Students  
CHAPERONES: 9 females  
TRANSPORTATION: District Bus (2)

GANTNER AVENUE SCHOOL: T. Aken, D. Burniston, E. Sabina  
ACTIVITY: New Jersey Children’s Museum  
LOCATION: Paramus  
DATE: April 23, 2009  
TIME: 9:15 a.m. – 12:30 p.m.  
PARTICIPANTS: (53) Grade Pre-K and Kindergarten Students  
CHAPERONES: 11 females/3 males  
TRANSPORTATION: District Bus (2)

GANTNER AVENUE SCHOOL: T. Aken, D. Burniston, E. Sabina  
ACTIVITY: Bergen County Zoo - Education Programs  
LOCATION: Paramus  
DATE: May 21, 2009  
TIME: 9:15 a.m. to 12:15 p.m.  
PARTICIPANTS: (53) Grade Pre-K and Kindergarten Students  
CHAPERONES: 12 females/2 males  
TRANSPORTATION: District Bus (2)

**PERSONNEL**

**Motion of Mr. Bufis, Seconded by Mr. DeMatteo approving addendum personnel item R.**

**Prior to the vote, and for the record:**

**The superintendent, Joseph Casapulla, requested an opinion from board attorney, Matthew DeMaria on the subject action as it related to the appointment of a board member’s direct relative as a volunteer coach.**

**The board attorney stated, for the record, that the superintendent can introduce the subject appointment resolution and the board of education can take action since the board member’s direct relative is listed as a volunteer and does not constitute a conflict in that he will not be employed by the district nor would be receiving any compensation.**

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Mr. DeMaria suggested that the board member related to the appointee should recuse herself from the vote. The opinion, as stated by Mr. DeMaria, was based on a review of the new Fiscal Accountability Regulations and a discussion with the Legal Department for the School Boards Association (SBA). SBA's Legal Department concurred, as reported by Mr. DeMaria, with his opinion.

Q. The superintendent recommends that the board of education confirm/approve the *extra-curricular* coaching/non-coaching, district/out of district, student activity position(s), for the 2008/2009 school year, as listed below:

| <u>NAME</u>         | <u>POSITION</u>                                     | <u>STEP</u> | <u>SALARY</u> |
|---------------------|---|-------------|---------------|
| Jillian G. Torrento | Girls Freshman Softball Coach                       | 1           | \$ 4,016.00*  |
| Thomas Balistrieri  | Volunteer for the Middle School Girls Softball Team | ----        | \$ -0-        |

\*Salary subject to change upon the completion of negotiations for the 2008/2009 school year.

NOTE: These appointments do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

**Vote: Approved unanimously by roll call vote of the members present with the exception of Mrs. Balistrieri who recused herself from that portion of the resolution which pertained to a relative. Mrs. Sproviero was absent from the meeting.**

**By motion of Mr. Cannizzo, Seconded by Mr. Bufis, and unanimously approved by voice vote, the meeting was adjourned at 9:10 p.m.**

**I hereby certify these final summary minutes of the meeting of the Elmwood Park Board of Education in session on Tuesday, March 24, 2009, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.**

**Respectfully submitted,**

**William P. Moffitt  
Board Secretary**